



Pennsylvania Health Insurance Exchange Authority

AGENDA

PENNSYLVANIA HEALTH INSURANCE EXCHANGE AUTHORITY BOARD of DIRECTORS MEETING

Date: January 23, 2020

Time: 12:00 p.m.

Location: 501 N 3rd Street, Ryan Office Bldg., Hearing Rm 205, Harrisburg, PA 17120

1.00 Preliminary Matters

1.01 Call to Order

- 12:10 p.m. meeting commenced

1.02 Roll Call

- Paula Sunshine, IBC - present
- Sheryl Kashuba, UPMC Health Plan - present
- Tia Whitaker, PACHC – present (on phone)
- Antoinette Kraus, PHAN - present
- Mark Nave, Highmark – present
- Jessica Brooks, Pittsburgh Business Group on Health - present
- Todd Shamash, CBC - present
- Laval Miller-Wilson, PA Health Law Project – absent for roll call (present at 12:47 p.m.)
- Dr. Rachel Levine, DOH –represented by Deputy Secretary Meghan Patel - present
- Secretary Teresa Miller, DHS –represented by Inez Titus - present
- Commissioner Jessica Altman, PID - present

1.03 Approval of Previous Meeting's Minutes

- **Recommended Motion:** *To approve as true, correct and accurate the minutes recording the events, actions and details of the December 17, 2019 Public Meetings of the Pennsylvania Health Insurance Exchange Authority Board.*
 - *Discussion: None*
 - *Motion:*
 - *Paula Sunshine*
 - *Second:*
 - *Sheryl Kashuba*
 - *Yays:*
 - *All Board Members (with the exception of Laval Miller-Wilson who was not yet present)*
 - *Nays:*
 - *No one*



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1.04 Opportunity for Public Comment

- Please note that public participation is permitted at this meeting, as required by the Sunshine Act, 65 P.S. § 280.1. In the absence of official policy relating to public comment at Board meetings (which the Board anticipates will be forthcoming), and to ensure the orderly progress of today's meeting, all comments should be directed to the Chairperson, and should be limited to no more than five (5) minutes in duration. Questions asked of the Chairperson or the Board as part of public comment may or may not be addressed at the meeting.

2.00 Action/Discussion Items by the Board

2.01 Standard Administrative Updates

- Hiring
 - Lydia Barron hired as Chief Information Officer
 - Heather Lemmon hired as Chief Financial Officer beginning next week
 - The exchange will be providing a list of all hires and all appointees on the advisory council to board members.
- Procurement(s)
 - The Branding Procurement is well underway, and a contract should be effectuated with the selected vendor in the next few weeks.
 - The Exchange is continuing to work through the crafting of the Navigator RFP for work to be completed in the upcoming year. There will be more to come on this topic at the next board meeting.
- Stakeholder engagement
 - The Advisory Council will hold its first meeting Friday February 7th. At this meeting, it will decide how often it should meet and how it can best support the Exchange's efforts throughout this transitional period.
 - Technical working sessions and policy working groups calls with insurers have begun in an effort to keep a high level of insurer engagement throughout this transition. The Exchange will work to maintain a high level of transparency and establish a central repository for all questions from insurers.

2.02 Standard Technology and Operations Update

- Status report
 - The Exchange has no concern with the current status of operations. Progress is being made in each of the core areas and the Exchange is monitoring any areas which could potentially fall behind prescribed timeframes. The Exchange would raise these concerns



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with the Board; however, there are currently none which need to be noted.

- Consideration of operational, technical and policy questions
 - The Exchange is keeping track of all policy decisions which need to be made throughout implementation. It will be noting which of these policy decisions need to be presented to the Board for ultimate approval. If a policy decision were to require Board input, the Exchange would first solicit stakeholder feedback and incorporate this feedback into discussions with the Board so that a holistic viewpoint of the policy decision is presented.
 - The Board wanted to note that broker certification will reside completely with the exchange for this upcoming enrollment period, and the Exchange will work to ensure that appropriate producers and assisters are noted on individuals' applications.
 - The only current policy decision for the Board to consider is the timing on processing auto-renewals.
- Motion to process auto-renewals before open enrollment, at a time to be determined (after stakeholder engagement)
 - *Discussion: See above*
 - *Motion:*
 - *Mark Nave*
 - *Second:*
 - *Antoinette Kraus*
 - *Yays:*
 - *All Board Members*
 - *Nays:*
 - *No one*

2.03 Discussion of annual schedule

Motion to adopt the schedule

- *Discussion: None*
- *Motion:*
 - *Todd Shamash*
- *Second:*
 - *Jessica Brooks*
- *Yays:*
 - *All Board Members*
- *Nays:*
 - *No one*



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3.00 Adjournment

- **Recommended Motion:** *To adjourn this meeting of the Pennsylvania Health Insurance Exchange Authority Board.*
 - *Discussion: None*
 - *Motion:*
 - *Laval Miller Wilson*
 - *Second:*
 - *Jessica Brooks*
 - *Yays:*
 - *All Board Members*
 - *Nays:*
 - *No one*

4.00 Executive Session

Recommended Motion: *Based on the evaluation team's best value recommendation for RFQ 6100048766, I move to approve the evaluation team's recommendation for branding and design services and authorize the Executive Director to negotiate and then, upon agreement, execute a contract for such services.*

- *Discussion: During Executive Session*
- *Motion:*
 - *Laval Miller-Wilson*
- *Second:*
 - *Antoinette Kraus*
- *Yays:*
 - *All Board Members (with the exception of Sheryl Kashuba who voluntarily recused herself)*
- *Nays:*
 - *No one*